

## NOCN 'STEP UP' Level One Units

### Functionality Diploma through and for the Outside World

1.35 SLN (£4730.40 + SLA)

UNIT TITLE	M/O, PSD	COMMENTS	GLH	CREDITS
Functional Skills English	FS	Entry 3 progressing through Level 1	30	5
Functional Skills Maths	FS		30	5
Functional Skills ICT	FS		30	5
Undertaking an Enterprise Project	M, PSD	Term 1a	27	3
Developing Group and Teamwork Skills	M, PSD	Term 1b	27	3
Personal Budgeting and Monday Management	M, PSD	Term 2a	27	3
Preparation for Work	M, PSD	Term 2b	27	3
Using Cooking Skills in a Domestic Kitchen	M, PSD	Ongoing evidencing	27	3
Using Teamwork Skills	M, PSD	Evidence through DofE Expedition	27	3
Using Common Measures	M, PSD	Evidence through Functional Maths	27	3
Demonstrating Speaking and Listening Skills	M, PSD	Evidence through Functional English	27	3
Select and Use ICT	M, xxx	Evidence through Functional ICT		6
Operate A Computer	M, xxx	Evidence through Functional ICT		4
Presentation Software	O, xxx	Evidence at conclusion of each Unit		4
<b>Totals:</b>			<b>306</b>	<b>38 (+15)</b>

Approx. 61 GLH days  
(Delivered 32x5 = 160 hrs + DofE)

- use of 'topics' to deliver units around group interest areas
- Functional Skills remain the primary focus

TERM ONE (Sept 6 <sup>th</sup> – Dec 17 <sup>th</sup> )				
Unit	A	Undertaking an Enterprise Project	B	Developing Group & Teamwork Skills
Exam		Entry 3 FS ICT (by 12/11)		Entry 3 FS Maths and English (by 17/12)
Duke of Edinburgh		Day hike		Overnight bunkbed stay

TERM TWO (Jan 4 <sup>th</sup> – Apr 8 <sup>th</sup> )				
Unit	A	Personal Budgeting & £ Management	B	Preparation for Work
Exam		Resit E3 or sample Level 1 (all 3) (by 11/3)		L1 FS Eng, Maths, ICT (or resit) (by 15/4)
Duke of Edinburgh		Practice expedition		Assessment expedition

TERM THREE (April 26 <sup>th</sup> – May 27 <sup>th</sup> )				
Unit	A	Unit completions	B	-
Exam		Resits to L1 standard where poss (by 20/5)		-
Duke of Edinburgh		Submit for certificate, possible final trip		-

Qualification	Credits
Diploma	37+
Certificate	12-36
Award	1-12

